

## Department of Public Health and Human Services

Developmental Disabilities Program 111 Sanders, Room 305 ♦ Helena, MT 59604 ♦ fax: 406-444-0230

Steve Bullock, Governor

Richard H. Opper, Director

## **Training Opportunity**

## ONE-TIME DDP TRAINING GRANT - FY2015 -

The Montana Developmental Disabilities Program is offering training grants during the 2015 Fiscal Year to DDP enrolled or contracted Qualified Service Provider and Targeted Case Management agencies.

Grants are intended to improve specific staff skills needed to better serve individuals receiving their services.

Grants will be limited to Three Thousand Dollars (\$3000) per approved agency. Funds from this grant are solely to be used for the cost of fees related directly to instruction. Agencies may not use funds from this grant for travel, administrative or food and lodging costs incurred by the instructor or agency staff.

The one-time grant may only be used within the 2015 Fiscal Year.

Training provided under this grant must:

- Specifically relate to one or more DDP Medicaid Waiver service category currently provided by the agency.
- Reflect current evidence-based best practices.
- ➤ Be pre-approved by the Developmental Disabilities Program prior to awarding the grant.

Deadline for submitting applications for this grant to the Developmental Disabilities Program is April 30, 2015. All Training must be completed and invoices submitted by 06/30/2015

Applications for this grant are posted on the Developmental Disabilities Website at

http://www.dphhs.mt.gov/dsd/ddp

Due to computer difficulties, it will not be possible to complete the form online. Please download the form, complete and send as an electronic file to:

Kathleen Zeeck, Training and Information Systems Manager at kzeeck@mt.gov